

## **Workplace Health and Safety Policy**

The Managing Director and staff of Munro Properties Pty Ltd T/A CPS Global recognise the importance of providing all employees, visitors and contractors with a safe and healthy work environment while complying with the Model Work Health and Safety Legislation and Regulations 2011 and Safe Work Australia Codes of Practice.

Our goal is to prevent all workplace injuries and illness. The company will seek to achieve this by:

- Identifying and reducing the risks of all types of work activities that have the potential to produce personal injury or occupational illness
- Providing instruction, training and supervision to improve individual's understanding of workplace hazards, including safe work practices and emergency procedures
- Involving individuals in occupational health and safety matters and consulting with them on ways to recognise, evaluate and control workplace hazards
- Ensuring that everyone (including visitors and contractors) complies with appropriate standards and workplace directions to protect their own and others health and safety at work by complying with current legislative and regulatory requirements
- Providing adequate systems and resources to effectively manage rehabilitation and return to work processes

Munro Properties Pty Ltd T/A CPS Global will implement and maintain an ongoing occupational health and safety program, including conducting regular inspections of the workplace aimed at preventing accidents and incidents.

All managers and supervisors are responsible and accountable for the safety of employees, contractors and company property under their control. Managers and supervisors are responsible for ensuring all regulations, procedures and safe work practices are followed at all times.

### **All employees are expected to:**

- Follow all company safety requirements and relevant Codes of Practice
- Maintain a clean and orderly work area
- Report all injuries and safety incidents
- Actively participate in safety improvement activities

Scott Munro Managing Director



Date: 06 April 2015